MINUTES OF THE REGULAR COUNCIL MEETING OF THE SUMMER VILLAGE OF KAPASIWIN, IN THE PROVINCE OF ALBERTA, HELD ON, APRIL 24, 2025, AT 6:30 PM HELD IN PERSON AT THE SUMMER VILLAGE OF KAPASIWIN ADMINISTRATION OFFICE AND VIA VIDEO/TELECONFERENCE

	PRESENT	Mayor: Tim Wiles via video/teleconference Deputy Mayor: John McIvor video/teleconference Councillor: Tim Kirby video/teleconference Administration: Emily House, CAO via video/teleconference Others Present: Laura Marcato, Seniuk and Marcato via video/teleconference There were no members of the public present.
1.	CALL TO ORDER	Mayor Wiles called the April 24, 2025, Council Meeting to order at 6:30 PM.
2.	ADOPTION OF THE AGENDA **2.1 Council Meeting Agenda** Motion 022-25	**MOVED** by Councillor Kirby that the April 24, 2025 Council Meeting Agenda be approved as presented. **CARRIED**
3.	ADOPTION OF MINUTES **3.1 Regular Council Meeting Minutes** Motion 023-25	MOVED by Councillor Kirby that the minutes of the February 13, 2025 Regular Council Meeting minutes as presented. **CARRIED**
4.	APPOINTMENTS **4.1 Laura Marcato, Seniuk and Marcato, Re: 2024 Audited Financial Statements** Motion 024-25	Ms. Marcato from Seniuk and Marcato, CPAs presented the 2024 Audited Financial Statements to Council. **MOVED** by Deputy Mayor McIvor that Council accept and approve the 2024 Audited Financial Statements as presented for the Summer Village of Kapasiwin. **CARRIED**
5.	BUSINESS **5.1 Privacy Management Program Development** Motion 025-25	Administration reported to Council that due to the recent changes to the privacy legislation in Alberta, municipalities must now adopt a Privacy Management Program. The Summer Village has an opportunity to cost share the development of this program with five other municipalities. MOVED BY Councillor Kirby that the Summer Village of Kapasiwin participate in a regional initiative along with other municipalities that choose to join in to proceed with the engagement of legal counsel to investigate and prepare the requirements for compliance with the new privacy legislation, Access to Information Act and Protection of Privacy Act, specifically as it relates to a comprehensive Privacy Management Plan (costs to be shared amongst all participating municipalities, total estimated cost for this project is $3,500.00. **CARRIED**
6.	BYLAWS AND POLICIES **6.1 Bylaw No. 280-2024 – Land Use Bylaw**	Administration reported that the What We Heard Report on the Public Hearing and the updated Land Use Bylaw have been uploaded to the Kapasiwin website and that no feedback have been received.

	Motion 026-25	**MOVED BY** Deputy Mayor McIvor that Council give 3rd and Final Reading to Bylaw No. 280-2024 -Land Use Bylaw for the Summer Village of Kapasiwin and that it be declared passed. **CARRIED**
7.	**FINANCIALS**	
	7.1 Bank Reconciliation/Bank Statement – January and February 2025 Motion 027-25	Administration completed the Bank Reconciliations for January and February 2025 and provide them and the bank statements for review by Council. **MOVED BY** Councillor Kirby that the January and February 2025 Bank Reconciliations and Bank Statements be accepted for Information. **CARRIED**
	7.2 Management Financial Report – Month Ending February 28, 2025 Motion 028-25	Administration presented the management's financial report for the month ending December 31, 2024, which you will find included in the package **MOVED BY** Deputy Mayor McIvor that the Management Report for the month ending February 28, 2025 with cheques and Auto Withdrawal's totaling the following: • January 2025 - $13,543.47 • February 2025 - $27,252.64 **CARRIED**
	7.3 2025 Municipal Budget Motion 029-25	Administration presented the 2025 Budget to Council for discussion and review. **MOVED** by Councillor Kirby to approve the 2025 Municipal Budget for the Summer Village of Kapasiwin with $3,950 to be transferred from reserves. **CARRIED**
8.	**COUNCIL REPORTS**	
	8.1 Reports	
	a) Mayor	Mayor Wiles reported that Paul Band First Nations has been contacted and the signs indicating that the road is closed and no one is to pass beyond that point does not include Kapasiwin residents.
	b) Deputy Mayor	Deputy Mayor McIvor provided feedback on some areas in the Village that need to be addressed including fence issues and brush pickup.
	c) Councilor Report	No report.
	Motion 030-25	**MOVED BY** Councillor Kirby that the Council Reports, as verbally presented, be accepted as information. **CARRIED**
9.	**ADMINISTRATION REPORTS**	
	9.1 Administration Reports	Emily House presented the administration report verbally for the council
	Motion 031-25	**MOVED BY** Deputy Mayor McIvor that the Administration Report, as verbally presented, be accepted as information. **CARRIED**

	Motion 032-25	**MOVED BY** Councillor Kirby to direct Administration to have the Village's Development Officer issue Stop Orders on Gates No. 3 and No. 6 for front yard fences. **CARRIED**
10.	**INFORMATION AND CORRESPONDENCE** **10.1 Correspondence**	The following correspondence was reviewed and discussed. • Alberta Municipal Affairs, Re: Joint Use and Planning Agreements (JUPAs) • Alberta Municipal Affairs, Re: Provincial Priorities Act • Alberta Municipal Affairs, Re: Budget 2025 • ABMunis, Re: Preliminary Analysis on Alberta's 2025 Budget • Alberta Municipal Affairs, RE: 2025 Education Requisition • Alberta Municipal Affairs, Re: Newsletter Issue 4 • Alberta Municipal Affairs, Re: Provincial Priorities Act Fact Sheet • Alberta Police Governance, Re: Information sessions Questions and Answers Policing Legislation • Alberta Municipal Affairs, Re: Bill 50 • ABMunis, Re: Summary of Bill 50
	Motion 033-25	**MOVED BY** Deputy Mayor McIvor that the correspondence, as presented, be accepted as information. **CARRIED**
11.	**CLOSED SESSION**	None
12.	**NEXT MEETING DATES**	
	Motion 034-25	**MOVED BY** Deputy Mayor McIvor that the Council schedule a Special Council Meeting for May 7, 2025 at 6:30pm. **CARRIED**
14.	**ADJOURNMENT** Motion 035-25	**MOVED BY** Councillor Kirby that the April 24, 2025 Regular Council Meeting be adjourned at 8:36 PM. **CARRIED**

Mayor

Chief Administrative Officer