MINUTES OF THE ORGANIZATIONAL MEETING OF COUNCIL OF THE SUMMER VILLAGE OF KAPASIWIN, IN THE PROVINCE OF ALBERTA, HELD ON SATURDAY AUGUST 5th, 2017 IN KAPASIWIN, ALBERTA AT 1:00 P.M.

	PRESENT	Councillors: Tim Kirby, John McIvor, Tim Wiles Administration: CAO Dwight Moskalyk Public Works: 0 Public at Large: 0
1.	**CALL TO ORDER**:	CAO Moskalyk called the meeting to order at 1:00 p.m.
2.	**SWEARING IN OF NEW COUNCILLOR**	Based on the results of election 2017, where the Returning Officer had accepted the nominations of Tim Kirby, John McIvor and Tim Wiles as the three and only nominations for the office of Councillor, Tim Kirby, John McIvor and Tim Wiles have been elected to the office of Councillor for the Summer Village of Kapasiwin by acclamation. CAO Moskalyk administered the Oath of Office on Tim Kirby, John McIvor and Tim Wiles and swore the new councillors into the Office of Councillor.
3.	**NOMINATIONS** **a) Mayor**	CAO Moskalyk called for nominations for Mayor. Councillor McIvor nominated Councillor Wiles. CAO Moskalyk called for nominations a second time. CAO Moskalyk called for nominations a third time.
	1-17OG **Nominations Cease**	**MOTION** by Councillor McIvor that nominations cease. **CARRIED**
	Oath of Office - Mayor	Tim Wiles was declared Mayor and CAO Moskalyk administered the Oath of Office for Mayor. Mayor Wiles assumed the Chair.
	b) Deputy Mayor	Mayor Wiles called for nominations for Deputy Mayor. Councillor Kirby nominated Councillor McIvor Mayor Wiles called for nominations a second time. Mayor Wiles called for nominations a third time.

	2-17OG **Nominations Cease** **Oath of Office** **-Deputy Mayor**	**MOTION** by Councillor McIvor that nominations cease. **CARRIED** John McIvor was declared Deputy Mayor and CAO Moskalyk administered the Oath of Office for Deputy Mayor.
3.	**COMMITTEE APPOINTMENTS** **03-17OG** **Committee Appointments**	**MOTION** by Councillor Kirby that the following committee appointments be approved: a) Footpath Research and Action Committee (Tim Wiles, Tim Kirby and Dennis Thomas) b) Kapasiwin Enhanced Security Committee (John McIvor) c) Capital Region Assessment Services Commission (John McIvor) d) Subdivision and Development Appeal Board (Tim Wiles) e) Wabamun Watershed Management Council (John McIvor) **CARRIED**
4.	**FINANCIAL** **4-17OG** **Signing Authority**	**MOTION** by Deputy Mayor McIvor that signing authority be designated as: Signing Authority – all of Council (Tim Kirby, John McIvor and Tim Wiles) and CAO (Dwight Moskalyk) * Two signatures required * One signature to be any member of Council. * One signature from CAO Dwight Darren Moskalyk. **CARRIED**
5.	**5-17OG** **Meeting Dates**	**MOTION** by Deputy Mayor McIvor that Regular meeting dates, times and locations to be determined by Council during the previous council meeting or at the call of the Mayor, with preference on location given to the Kapasiwin Village Hall, weather permitting, or the Town of Onoway Council Chambers, or Councillor Residence if necessary. **CARRIED**
6.	**6-17OG** **Confirmation of Banking Authority**	**MOTION** by Councillor Kirby that the Alberta Treasury Branch (ATB Financial) and BMO Bank of Montreal be confirmed as the Municipality's Banking Authority

		CARRIED
7.	**07-17OG Confirmation of CAO Appointment**	**MOTION** by Deputy Mayor McIvor that Wildwillow Enterprises Inc. be confirmed as the CAO Authority for the Municipality, with Dwight Moskalyk appointed as Chief Administrative Officer. **CARRIED**
8.	**08-17OG Confirmation of Auditor**	**MOTION** by Councillor Kirby that Seniuk and Company Chartered Accountants be confirmed as the Municipality's Auditor. **CARRIED**
9.	**09-17OG Confirmation of Solicitor Appointment**	**MOTION** by Councillor Kirby that Patriot Law be confirmed as Solicitor for the Municipality. **CARRIED**
10.	**10-17OG Confirmation of Assessor Appointment**	**MOTION** by Deputy Mayor McIvor that KCL Consulting as represented by Grant Clark, be confirmed as the municipality's assessor, with assessment appeals handled through Capital Region Assessment Services Commission. **CARRIED**
11.	**11-17OG Confirmation of Development Officer**	**MOTION** by Deputy Mayor McIvor that Tony Sonnleitner be confirmed as the municipality's Development Officer. **CARRIED**
12.	**12-17OG Confirmation of Municipal Planning Commission**	**MOTION** by Councillor Kirby that all of Council form the Municipal Planning Committee. **CARRIED**
13.	**13-17OG Confirmation of FOIP Coordinator**	**MOTION** by Deputy Mayor McIvor that the Chief Administrative Officer act as the FOIP Coordinator for the Municipality. **CARRIED**
14.	**ADJOURNMENT**	Mayor Wiles declared the meeting adjourned at 1:28 p.m.

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Mayor

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Municipal Administrator