MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF KAPASIWIN, IN THE PROVINCE OF ALBERTA, HELD ON MONDAY, MARCH 23, 2023, AT 6:00 PM HELD VIA TELE/VIDEO CONFERENCE.

	PRESENT	Mayor: Tim Wiles Deputy Mayor: John McIvor Councillor: Tim Kirby Administration: Emily House, CAO Public Works: None Others Present: K. Broderson, Resident There were no members of the public present.
1.	**CALL TO ORDER**	Mayor Wiles called the March 23, 2023, Regular Council Meeting to order at 6:00 pm.
2.	**AGENDA**	
	2.1 Motion 001-23 Agenda	**MOVED** by Deputy Mayor McIvor that the March 23, 2023, Regular Council Meeting Agenda with the following amendment: • Combine Agenda Item No. 11. Closed Session with 4. Appointments • Move 11.1 Legal- Encroachment Issue – Lot 11 Block A Plan 5674W to 4.1 Legal- Encroachment Issue – Lot 11 Block A Plan 5674W. • Add Agenda Item No. 5.5 Rogers Tower **CARRIED**
3.	**MINUTES**	
	3.1 Motion 002-23 Regular Council Meeting Minutes – December 22, 2022	**MOVED** by Deputy Mayor McIvor that the minutes of the December 22, 2022, Regular Council Meeting Minutes be approved as presented. **CARRIED**
4.	**APPOINTMENTS/CLOSED SESSION**	
	Motion 003-23 Close Meeting to Public	**MOVED** by Councillor Kirby that Council close the meeting to the public for Agenda item No. 4.1 Legal- Encroachment issue- Lot 11 Block A Plan 5674W as per FOIP Section 24 and Draft Land Use Bylaw as per FOIP Section 24 at 6:04 pm Present: Mayor Wiles, Deputy Mayor McIvor, Councillor Kirby, and CAO Emily House 4.1 Legal- Encroachment Issue – Lot 11 Block A Plan 5674W FOIP Section 24
	Motion 004-23 Open Meeting to Public	**MOVED** by Deputy Mayor McIvor that Council open the meeting to the public at 6:33 pm
	Motion 005-23 Encroachment Agreement	**MOVED** by Councillor Kirby that the Council approve entering into an encroachment agreement to allow the following: • Existing as-built fence and well on Railway Avenue • Encroachment measuring 5 (five) feet from the portion of the deck encroaching onto Lot 10 Block A Plan 5674W.

		• The construction of a fence on the property line between Lot 11, Block A, Plan 5674 and Lot 10 Block A Plan 5674W. **CARRIED**
5.	**BUSINESS**	
	5.1 Motion 006-23 Grant Overview	**MOVED** by Deputy Mayor McIvor that Council accept the Grant Overview as presented by Administration as information and direct Administration to acquire quotes for new fencing around the tennis courts, electronic speed signs, and speed bump improvements. **CARRIED**
	5.2 Motion 007-23 CRASC ARB Appointments	**MOVED** by Councillor Kirby that the Summer Village of Kapasiwin appoint the following Assessment Review Board Officials for 2023: ARB Chairman - Raymond Ralph; Certified ARB Clerk - Gerryl Amorin; Certified Panelists - Darlene Chartrand, Tina Groszko, Stewart Hennig, Richard Knowles and Raymond Ralph. **CARRIED**
	5.3 Motion 008-23 Parkland Shelter Agreement	**MOVED** by Councillor Kirby that Council table Agenda Item No. 5.3 Parkland Shelter Agreement to the April 2023 Regular Council Meeting. **CARRIED**
	5.4 Motion 009-23 TRAVIS Memorandum of Agreement	**MOVED** by Councillor Kirby that Council approve and ratify the Memorandum of Agreement for the TRAVIS Routing and Vehicle Information System Multijurisdictional (TRAVIS MJ) **CARRIED**
	5.4 Motion 010-23 Rogers Tower	**MOVED** by Deputy Mayor McIvor that Council accept the status report regarding the potential Rogers Tower installation as presented by Administration. **CARRIED**
6.	**BYLAWS AND POLICIES**	**None**
7.	**FINANCIAL**	
	7.1 Motion 011-23 Bank Reconciliations & Bank Statement- December 2022 and January 2023	**MOVED** by Councillor Kirby that the December 2022 and January 2023 Bank Reconciliation and Bank Statements be accepted as information. **CARRIED**
	7.2 Motion 012-23 Management Financial Report- Month Ending December 2022 and January 2023	**MOVED** by Councillor Kirby that the December 2022 and January 2023 Management Financial Reports with cheques and auto-withdrawals totalling $64,894.39 for December 2022 and $16,761.21 for January 2023 be accepted as information. **CARRIED**
8.	**REPORT FROM COUNCIL**	**NONE**

9.	**ADMINISTRATION REPORT** 9.1 Motion 013-23 Administration Report	**MOVED** by Councillor Kirby that the Administration Report, as verbally presented, be accepted for information. **CARRIED**
10.	**INFORMATION / CORRESPONDENCE** 10.1 Motion 014-23 Correspondence	**MOVED** by Deputy Mayor McIvor that accept and file the following correspondence: • Transalta, Re: Sunhills Solar Project • Alberta Municipal Affairs, Re: Budget 2023 • Alberta Municipal Affairs, Re: MSI and CCBF 2023 Allocations • Parkland County, Re: Wabamun Area Vision Plan (provided under separate cover) **CARRIED**
11.	**CLOSED MEETING SESSION** (Moved under Agenda Item No. 4. Appointments)	11.1 Legal- Encroachment Issue – Lot 11 Block A Plan 5674W FOIP Section 24 (Moved under Agenda Item No. 4.1)
12.	**NEXT MEETING** 12.1 Motion 015-23 Next Meeting Date	**MOVED** by Councillor Kirby that Council schedule the next Regular Council Meetings for April 27, 2023. **CARRIED**
13.	**ADJOURNMENT** 13.1 Motion 016-23 Adjournment of Meeting	**MOVED** by Deputy Mayor McIvor that the March 23, 2023, Regular Council Meeting be adjourned at 7:43 pm. **CARRIED**

Mayor

Chief Administrative Officer