MINUTES OF THE REGULAR COUNCIL MEETING OF THE SUMMER VILLAGE OF KAPASIWIN, IN THE PROVINCE OF ALBERTA, HELD ON MONDAY, DECEMBER 23, 2024, AT 6:30 PM HELD IN PERSON AT THE SUMMER VILLAGE OF KAPASIWIN ADMINISTRATION OFFICE AND VIA VIDEO/TELECONFERENCE

	PRESENT	Mayor: Tim Wiles via video/teleconference Deputy Mayor: John McIvor video/teleconference Councillor: Tim Kirby video/teleconference Administration: Emily House, CAO Public Works: None There were no members of the public present.
1.	CALL TO ORDER	Mayor Wiles called the December 23 2024, Council Meeting to order at 6:30 PM.
2.	ADOPTION OF THE AGENDA **2.1 Council Meeting Agenda** Motion 072-24	**MOVED** by Councillor Kirby that the December 23, 2024 Council Meeting Agenda be approved as presented. **CARRIED**
3.	ADOPTION OF MINUTES **3.1 Regular Council Meeting Minutes** Motion 073-24	MOVED by Deputy Mayor McIvor that the minutes of the October 3, 2024 Regular Council Meeting minutes be approved as presented. **CARRIED**
4.	APPOINTMENTS	**None**
5.	BUSINESS **5.1 2025 Preliminary Budget and Five-Year Capital and Operating Plan** Motion 074-24	Council reviewed and discussed in detail the 2025 Preliminary Budget and Five-Year Capital and Operating Plan. The budget presented is an estimate, as the Summer Village is with waiting for key information from the Provincial Government, which typically tables its budget in February or March. Once this information, along with property assessments, is received, the Summer Village will be able to finalize the Budget which is generally presented to Council in April. **MOVED BY** Deputy Mayor McIvor that Council accept the 2025 Preliminary Budget and Five-Year Capital and Operating Plan for the Summer Village of Kapasiwin. **CARRIED**
6.	BYLAWS AND POLICIES **6.1 Bylaw No. 280 – 2024 Public Hearing Report** Motion 075-24	The draft Public Hearing Report was presented, discussed and received as information by Council **MOVED BY** Deputy Mayor McIvor that Council accept the Public Hearing Report for Bylaw No. 280-2024 – Land Use Bylaw and direct Administration to publish the report on the Summer Village of Kapasiwin's website along with the updated draft Land Use Bylaw. **CARRIED**

7.	**FINANCIALS**	
	7.1 Bank Reconciliation/Bank Statement – September and October 2024 Motion 076-24	Administration completed the Bank Reconciliations for September and October 2024 and provide them and the bank statements for review by Council. **MOVED BY** Councillor Kirby that the September and October Bank Reconciliations and Bank Statements be accepted for Information. **CARRIED**
	7.2 Management Financial Report – Month Ending October 31, 2024 Motion 077-24	Administration presented the management's financial report for the month ending October 31, 2024, which you will find included in the package **MOVED BY** Councillor Kirby that the Management Report for the month ending October 31, 2024 with cheques and Auto Withdrawal's totaling the following: • September 2024 - $34,690.40 • October 2024- $5,651.73 **CARRIED**
8.	**COUNCIL REPORTS**	
	8.1 Reports	
	a) Mayor	Mayor Wiles attended a Mayors/CAO Meeting with the Lake Wabamun Summer Villages, Village of Spring Lake, and Parkland County on October 23, 2024. TransAlta was present and provided updates on the water pumping project and reclamation of the Highvale Mine. Items also discussed were the concerns over the Wabamun Waterfront Project mainly the inland marina and the development of lands surrounding Wabamun mainly in the Seba Beach area.
	b) Deputy Mayor	No report.
	c) Councilor Report	No report.
	Motion 078-24	**MOVED BY** Deputy Mayor McIvor that the Council Reports, as verbally presented, be accepted as information. **CARRIED**
9.	**ADMINISTRATION REPORTS**	
	9.1 Administration Reports	Emily House presented the administration report verbally for the council
	Motion 079-24	**MOVED BY** Deputy Mayor McIvor that the Administration Report, as verbally presented, be accepted as information **CARRIED**
10.	**INFORMATION AND CORRESPONDENCE**	
	10.1 Correspondence	The following correspondence was reviewed and discussed. • North Saskatchewan Watershed Alliance, Re: Highlights • Yellowed Regional Library, Re: Budget Highlights • Alberta Municipal Affairs, Re: Newsletter Issue 3 • Wabamun Watershed Management Council, Re: Winter Newsletter

	Motion 080-24	• Service Albert and Red Tape Reduction, Re: Bill 34 – Access to Information Act • WILD Water Commission, Re: 2025 Rates • Alberta Municipal Affairs, Re: Information Bulletin • Alberta Municipal Affairs, Re: Assessment Bulletin **MOVED BY** Councillor Kirby that the correspondence, as presented, be accepted as information. **CARRIED**
11.	**CLOSED SESSION**	None
12.	**NEXT MEETING DATES** Motion 081-24	**MOVED BY** Deputy Mayor John that the Council schedule the next regular council on February 13, 2025 at 6:30pm. **CARRIED**
14.	**ADJOURNMENT** Motion 082-24	**MOVED BY** Deputy Mayor McIvor that the December 23, 2024 Regular Council Meeting be adjourned at 8:34 PM.

Mayor

Chief Administrative Officer