

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF KAPASIWIN,  
IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY, APRIL 2, 2020 AT 6:30 PM. AT THE VILLAGE  
OF SPRING LAKE COUNCIL CHAMBERS

	<b>PRESENT</b>	<p>Mayor: Tim Wiles via teleconference Deputy Mayor: John McIvor Councillor: Tim Kirby via teleconference</p> <p>Administration: Emily House, CAO</p> <p>Public Works: None</p> <p>No members of the Public were present.</p>
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor Wiles called the April 2, 2020 Regular Council Meeting to order at 6:33p.m.
<b>2.</b>	<b>AGENDA</b>	
	014-20 (Agenda)	<p><b>MOVED</b> by Councillor Kirby that the April 2, 2020 Regular Council Meeting Agenda be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>3.</b>	<b>MINUTES</b>	
	015-20 (Confirmation of Minutes – Regular Council Meeting – January 21, 2020)	<p><b>MOVED</b> by Deputy Mayor McIvor that the minutes of the January 21, 2020 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>4.</b>	<b>APPOINTMENTS</b>	None
<b>5.</b>	<b>BYLAWS</b>	
	016-20 (Bylaw No. 262-2020 – Bylaw Enforcement Officer Bylaw)	<p><b>MOVED</b> by Deputy Mayor McIvor that first reading be given to Bylaw No. 262-2020 known as the Bylaw Enforcement Officer Bylaw.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>6.</b>	<b>BUSINESS</b>	
	017-20 (MSI Grant Project Amendment)	<p><b>MOVED</b> by Councillor Kirby that Council approve an amendment to the Pathway Project through the Municipal Sustainability Initiative to \$100,000.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	018-20 (Bank of Montreal Signing Authorities)	<p><b>MOVED</b> by Councillor Kirby that Council approve the removal of Kathryn Boschma, James Coghill and Dwight Moskalyk as signing authorities from the Bank of Montreal Investment Account No. 1528017; and that Council approve the addition of Emily House as signing authority to the Bank of Montreal Investment Account No. 1528017; and that Council approve that any one signing authorities on the Bank of Montreal Investment Account No. 1528017 is required to conduct any business involving this account.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	019-20 (Intermunicipal Development Plan Exemption)	<b>MOVED</b> by Deputy Mayor McIvor that Council approve the exemption from completing the Summer Village of Kapasiwin and Parkland County Intermunicipal Development Plan.  <b>CARRIED</b>
	020-20 (Intermunicipal Development Plan Exemption)	<b>MOVED</b> by Councillor Kirby that Council appoint the following officials to the Assessment Review Board: Assessment Review Board Chairman – Raymond Ralph Certified Clerk – Richard Barham Certified Panelists – Judy Bennett, Darlene Chartrand, Tina Groszko, Steward Hennig, Richard Knowles, and Raymond Ralph.  <b>CARRIED</b>
	021-20 (2019 Audited Financial Statements)	<b>MOVED</b> by Deputy Mayor McIvor to accept the 2019 Audited Financial Statements as information.  <b>CARRIED</b>
<b>7.</b>	<b>FINANCIAL</b>	
	021-20 (Accounts Payable)	<b>MOVED</b> by Councillor Kirby that the accounts payable and cheque listings for January 2020 including cheque numbers 156 to 160 and auto withdrawals totaling \$4,537.14 and February 2020 auto withdrawals totaling \$1,276.63, be accepted as information  <b>CARRIED</b>
<b>8.</b>	<b>REPORT FROM COUNCIL</b>	
	022-20 (Reports from Council)	<b>MOVED</b> by Deputy Mayor McIvor that Council Report, as verbally presented, be accepted as information.  <b>CARRIED</b>
<b>9.</b>	<b>ADMINISTRATION REPORT</b>	
	023-20 (Admin/PW reports)	<b>MOVED</b> by Deputy Mayor McIvor that the Administration Report, as verbally presented, be accepted for information.  <b>CARRIED</b>
<b>10.</b>	<b>INFORMATION / CORRESPONDENCE</b>	
	024-20 (Correspondence)	<b>MOVED</b> by Councillor Kirby that the following information and correspondence be accepted as information.  a) January 25, 2020, Alberta Municipal Affairs, Re: Municipal Accountability Program b) February 27, 2020, Alberta Municipal Affairs, Re: Budget 2020 c) March 20, 2020, Alberta Municipal Affairs, Re: Municipal Governance During the COVID-19 Outbreak

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		<p>d) March 20, 2020, Alberta Emergency Management, Re: Amendments to the Emergency Management Act</p> <p>e) March 23, 2020, Alberta Municipal Affairs, Re: 2020 Education Property Tax Requisition</p> <p>f) March 27, 2020, Alberta Municipal Affairs, Re: Municipal Governance During the COVID-19 Outbreak</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>11.</b>	<p><b>CLOSED MEETING SESSION</b></p> <p>025-20 (Enter Closed Session)</p> <p>026-20 (Open Closed Session)</p>	<p><b>MOVED</b> by Deputy Mayor McIvor that Council close the public portion of the meeting for Agenda Item No. 11 a) Legal – Footpath Easement, per FOIPP Section 27, Agenda Item No. 11 b) Bylaw Enforcement Officer Agreement, Per FOIPP Section 16 and 23, and Agenda Item No. 11 c) Fire Services Agreement as per FOIPP Section 16 and 23 at 7:08pm</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Present: Mayor Tim Wiles, Deputy Mayor John McIvor, Councillor Tim Kirby and Chief Administrative Officer, Emily House.</p> <p><b>MOVED</b> by Deputy Mayor McIvor that Council open the closed session of the meeting to the public at 7:48pm.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>No motions arose from the Closed Session.</p>
<b>12.</b>	<p><b>NEXT MEETING</b></p> <p>026-20 (Next Meeting)</p>	<p><b>MOVED</b> by Deputy Mayor McIvor to schedule the next Regular Council Meetings for April 3, 2020 at 6:30pm and May 21, 2020 at 6:30pm to be held at the Village of Spring Lake Council Chambers.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>13.</b>	<p><b>ADJOURNMENT</b></p> <p>027-20 (Adjournment of Meeting)</p>	<p><b>MOVED</b> by Councillor Kirby that the January 21, 2020 Regular Council Meeting be adjourned at 7:51pm.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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Mayor

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Chief Administrative Officer