MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF KAPASIWIN, IN THE PROVINCE OF ALBERTA, HELD ON THURSDAY APRIL 12th 2018 AT 6:30 PM. AT THE TOWN OF ONOWAY.

	PRESENT	Mayor: Tim Wiles Deputy Mayor: John McIvor Councillor: Tim Kirby (via Telephone) Administration: Dwight Moskalyk, CAO Absent: Public Works: Public at Large:
1.	**CALL TO ORDER**	Mayor Wiles called the meeting to order at 6:30 p.m.
2.	**AGENDA** 38 - 18 (Agenda)	**MOVED** by Deputy Mayor McIvor that the Thursday April 12th, 2018 regular council meeting agenda be approved as presented. **CARRIED**
3.	**MINUTES** 39 - 18 (Confirmation of Minutes – Regular Meeting)	**MOVED** by Councillor Kirby that the minutes of the Thursday February 15th, 2018 regular council meeting be approved as presented. **CARRIED**
4.	**APPOINTMENTS**	N/A
5.	**BYLAWS** 40 – 18 (Fire Services Bylaw 252-18– 3rd and Final reading)	**MOVED** by Deputy Mayor McIvor that council give third and final reading of bylaw 252-18, being a fire services bylaw, as amended. **CARRIED**
	41-18 (Appointment of Fire Guardian and Designated Officer – 2018)	**MOVED** by Councillor Kirby that council appoint the Chief Administrative Officer and the Fire Chief of Parkland County, or his regional designate Fire Captain, as both Fire Guardians and Designated Officers for Bylaw 252-18. **CARRIED**

6.	**BUSINESS**	
	42 – 18 (Municipal Accountability Program – Info and Tentative Date)	**MOVED** by Deputy Mayor McIvor that council accept the information of the upcoming Municipal Accountability Program review and tentatively offer August 23rd, 2018 as a meeting date for this exercise in Kapasiwin. **CARRIED**
	43 – 18 (WILD Water – 2018 AGM)	**MOVED** by Deputy Mayor McIvor that council accept the invitation to the West Inter-Lake District (WILD) Water Commission 2018 Annual Meeting for information. **CARRIED**
	44 – 18 (MDP Project – Engage MPS Ltd.)	**MOVED** by Deputy Mayor McIvor that council accept the ACP- Local Land Use Planning grant approval letter to complete the Municipal Development Plan and engage with Municipal Planning Service (MPS) Ltd to complete this work as per the January 19th, 2018 proposal to a maximum cost of $13,630.00. **CARRIED**
	45 – 18 (Draft Budget 2018)	**MOVED** by Deputy Mayor McIvor that council accept the discussion on the draft 2018 budget for information. **CARRIED**
7.	**FINANCIAL** 46 - 18 (Accounts Payable)	**MOVED** by Councillor Kirby that the accounts payable and cheque listings for January 2018, including cheques #34-36 (ATB) and auto withdrawals, totaling $9,070.01 be accepted for information. **CARRIED**
	47 - 18 (Bank Reconciliation)	**MOVED** by Councillor Kirby that the January 2018 Bank Reconciliation be accepted for information. **CARRIED**
	48 – 18 (Balance Sheet)	**MOVED** by Councillor Kirby that the Income, Expense and Balance Sheet for January 2018 be accepted for information. **CARRIED**
	49 - 18 (Grant Reports)	**MOVED** by Councillor Kirby that the grant reports, including the 2018 MSI Capital and MSI Operating allocations be accepted for information. **CARRIED**
8.	**COUNCIL REPORTS**	
	50 – 18 (Councillor Reports)	**MOVED** by Councillor Kirby that the Councillor Reports be accepted for information as verbally presented. **CARRIED**

9.	**ADMINISTRATION /PUBLIC WORKS REPORTS** 51 – 18 (Admin/PW reports)	**MOVED** by Deputy Mayor McIvor that the Administration Report, as verbally presented, be accepted for information. **CARRIED**
10.	**INFORMATION / CORRESPONDENCE** 52 – 18 (Accept the Correspondence for Information)	**MOVED** by Councillor Kirby that the following correspondence be accepted for information: a) AEMA, Wireless Public Alert System – information provided to Emergency Management Agents and Municipalities from the Alberta Emergency Management Agency. b) Gov't of Alberta, Municipal Affairs – February 2nd, 2018 letter from the Minister confirming the addition of three "new" members to WILD Water – including Kapasiwin. c) ASVA, Legal Cannabis – attached is a March 18th, 2018 message forwarded by ASVA Executive Director Smith regarding the legalization of cannabis. d) Gov't of Alberta, Municipal Affairs – March 29th, 2018 letter confirming that the Summer Village has been allocated a supplementary 2017-2018 MSI Capital allocation of $12,506. This amount has been incorporated into the previous grant report summary under the financials. **CARRIED**
11.	**IN CAMERA** 53 – 18 (Moved - In Camera 8:15 p.m.) (CAO Moskalyk left the Meeting at 8:27p.m.)	<u>In Camera Session:</u> <u>(Session attended by Mayor Tim Wiles, Deputy Mayor John McIvor, Councillor Tim Kirby and CAO Dwight Moskalyk):</u> **MOVED** by Councillor Kirby that Council pursuant to section 197(2) of the Municipal Government Act, Council Move In-Camera at 8:15 p.m. to discuss the following items: i. Legal Matter – FOIPP Section 27 – Privileged Information ii. Administrative Services – FOIPP Act Section 16 – Disclosures Harmful to Third Party Business **CARRIED** CAO Moskalyk left the meeting – 8:27p.m.

	(CAO Moskalyk returned to the meeting at 8:48p.m.)	CAO Moskalyk returned to the meeting – 8:48p.m.
	54 – 18 (Moved – Out of Camera 8:49 p.m.)	**MOVED** by Councillor Kirby that Council move Out of Camera at 8:49 p.m. **CARRIED**
	55-18 (Administration Service Agreement – Amending Agreement)	**MOVED** by Councillor Kirby that council approve the Administration Services Amending Agreement with Wildwillow Enterprises, as amended, and authorize execution. **CARRIED**
	56-18 (Letter to Residents – Court Decision and Next Steps)	**MOVED** by Deputy Mayor McIvor that council authorize administration to draft a letter to the residents providing an update on the Wapameg Easement/Footpath Court Decision and next steps. **CARRIED**
12.	**NEXT MEETING** (as Scheduled, #18-18)	Scheduled for April 26th 2018 – 6:30p.m. in Onoway
13.	**ADJOURNMENT**	Mayor Wiles declared the meeting adjourned at 8:53 p.m.

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Mayor Tim Wiles

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Chief Administrative Officer Dwight Moskalyk