MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF KAPASIWIN, IN THE PROVINCE OF ALBERTA, HELD ON THURSDAY, DECEMBER 5, 2019 AT 7:30 PM. AT THE VILLAGE OF SPRING LAKE COUNCIL CHAMBERS

	PRESENT	Mayor: Tim Wiles via teleconference Deputy Mayor: John McIvor via teleconference Councillor: Tim Kirby via teleconference Administration: Emily House, CAO Public Works: None No members of the Public were present.
1.	**CALL TO ORDER**	Mayor Wiles called the December 5, 2019 Regular Council Meeting to order at 7:35p.m.
2.	**AGENDA** 120-19 (Agenda)	**MOVED** by Deputy Mayor McIvor that the December 5, 2019 Regular Council Meeting Agenda be approved as presented. **CARRIED**
3.	**MINUTES** 121-19 (Confirmation of Minutes – Regular Council Meeting – November 11, 2019)	**MOVED** by Deputy Mayor McIvor that the minutes of the November 11, 2019 Regular Council Meeting be approved as presented. **CARRIED**
4.	**APPOINTMENTS**	None
5.	**BYLAWS** 122-19 (2nd Reading - Bylaw No. 262-2019 – Municipal Emergency Management Bylaw)	MOVED BY Councillor Kirby that second reading be given to Bylaw No. 262-2019 for the purpose of establishing a municipal emergency management bylaw as amended. **CARRIED**
	123-19 (3rd Reading - Bylaw No. 262-2019 – Municipal Emergency Management Bylaw)	MOVED BY Deputy Mayor McIvor that third and final reading be given to Bylaw No. 262-2019 and that it be declared passed, as amended. **CARRIED**
	124-19 (2nd Reading - Bylaw No. 263-2019 – Procedural Bylaw)	MOVED BY Councillor Kirby that second reading be given to Bylaw No. 263-2019 for the purpose of the establishment of regulating functions, procedure and conducts of meetings of Council and its authorized committees with the Summer Village of Kapasiwin, as amended. **CARRIED**
	125-19 (3rd Reading - Bylaw No. 263-2019 – Procedural Bylaw)	MOVED BY Deputy Mayor McIvor that third and final reading be given to Bylaw No. 263-2019 and that it be declared passed, as amended. **CARRIED**

	126-19 (2nd Reading - Bylaw No. 264-2019- Assessment Review Board Bylaw)	MOVED BY Deputy Mayor McIvor that second reading be given to Bylaw No. 264-2019 for the purpose of establishing one or more assessment review boards and the appoint of an assessment review board clerk. **CARRIED**
	127-19 (3rd Reading - Bylaw No. 264-2019- Assessment Review Board Bylaw)	MOVED BY Councillor Kirby that third and final reading be given to Bylaw No. 264-2019 and that it be declared passed. **CARRIED**
	128-19 (2nd Reading - Bylaw No. 265-2019 – Subdivision and Development Appeal Board Review Bylaw)	MOVED BY Deputy Mayor McIvor that second reading to Bylaw No. 265-2019 for the purpose of establishing a Subdivision and Development Appeal Board. **CARRIED**
	129-19 (3rd Reading - Bylaw No. 265-2019 – Subdivision and Development Appeal Board Review Bylaw)	MOVED BY Councillor Kirby that third and final reading to Bylaw No. 265-2019 for the purpose of establishing a Subdivision and Development Appeal Board and that it be declared passed. **CARRIED**
6.	**BUSINESS**	
	130-19 (2020 Preliminary Municipal Budget)	MOVED BY Deputy Mayor McIvor to approve the 2020 Preliminary Municipal Budget as presented. **CARRIED**
	131-19 (2021 to 2025 Capital and Operating Plan)	MOVED BY Deputy Mayor McIvor to approve the 2021 to 2025 Capital and Operating Plans as presented. **CARRIED**
	132-19 (Deputy Director of Emergency Management)	MOVED BY Councillor Kirby to appoint Dam Wiles as the Summer Village of Kapasiwin's Deputy Director of Emergency Management. **CARRIED**
7.	**FINANCIAL**	None
8.	**REPORT FROM COUNCIL**	
	133-19 (Reports from Council)	**MOVED** by Deputy Mayor McIvor that Council Report, as verbally presented, be accepted as information. **CARRIED**
9.	**ADMINISTRATION REPORT**	
	134-19 (Admin/PW reports)	**MOVED** by Deputy Mayor McIvor that the Administration Report, as verbally presented, be accepted for information. **CARRIED**

10.	**INFORMATION / CORRESPONDENCE** 135-19 (Correspondence)	MOVED BY Councillor Kirby to accept the following correspondence as information: a) November 2019, Alberta Municipal Affairs, Re: ICF and IDP Regulation Amendments b) November 29, 2019, Alberta Municipal Affairs, Re: MSI and GTF Program Guidelines. **CARRIED**
11.	**CLOSED MEETING SESSION**	None
12.	**NEXT MEETING** 136-19 (Next Meeting)	**MOVED** by Councillor Kirby to schedule the next Regular Council Meetings for January 21, 2021 at 6:30pm at the Village of Spring Lake Council Chambers. **CARRIED**
13.	**ADJOURNMENT** 137-19 (Adjournment of Meeting)	**MOVED** by Deputy Mayor McIvor that the December 5, 2019 Regular Council Meeting by adjourned at 8:20pm. **CARRIED**

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Mayor

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Chief Administrative Officer