

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF KAPASIWIN,  
IN THE PROVINCE OF ALBERTA, HELD ON THURSDAY JUNE 21, 2018 AT 6:30 PM. AT THE  
SUMMER VILLAGE OF KAPASIWIN

	<b>PRESENT</b>	<p>Mayor: Tim Wiles Deputy Mayor: John McIvor Councillor: Tim Kirby (via Telephone)</p> <p>Administration: Emily House, CAO</p> <p>Public Works: Public at Large:</p>
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor Wiles called the meeting to order at 6:30 p.m.
<b>2.</b>	<b>AGENDA</b>	
	73 - 18 (Agenda)	<p><b>MOVED</b> by Deputy Kirby that the Thursday June 1, 2018 regular Council Meeting Agenda be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>3.</b>	<b>MINUTES</b>	
	74 - 18 (Confirmation of Minutes – Regular Meeting – April 26, 2018)	<p><b>MOVED</b> by Councillor Kirby that the minutes of the Thursday, April 26, 2018 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	75 - 18 (Confirmation of Minutes – Regular Meeting – April 26, 2018)	<p><b>MOVED</b> by Deputy Mayor McIvor that the minutes of the Thursday, May 31, 2018 Special Council Meeting be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>4.</b>	<b>APPOINTMENTS</b>	N/A
<b>5.</b>	<b>BYLAWS</b>	
	76 – 18 (SDAB Bylaw 255-2018, 1 <sup>st</sup> Reading)	<p><b>MOVED</b> by Deputy Mayor McIvor that Bylaw No. 255-2018 being a bylaw to establish a Subdivision and Development Appeal Board be given first reading</p> <p style="text-align: right;"><b>CARRIED</b></p>
	77-18 (SDAB Bylaw 255-2018, 2 <sup>nd</sup> Reading)	<p><b>MOVED</b> by Councillor Kirby that Bylaw No. 255-2018 be given a second reading.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	78-18 (SDAB Bylaw 255-2018, Unanimous Consent)	<p><b>MOVED</b> by Deputy Mayor McIvor that council give unanimous consent to proceed to third and final reading of Bylaw 255-2018.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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	79-18 (SDAB Bylaw 255-2018, 3 <sup>rd</sup> and Final Reading)	<b>MOVED</b> by Councillor Kirby that Bylaw 255-2018 by given third and final reading. <b>CARRIED</b>
	80-18 (Public Participation Policy)	<b>MOVED</b> by Deputy Mayor Ivor that Policy No. 2018-01 known as the Public Participation Policy be approved. <b>CARRIED</b>
<b>6.</b>	<b>BUSINESS</b>	
	81 – 18 (Alberta Community Partnership Agreement Approval)	<b>MOVED</b> by Councillor Kirby to approve the signing of the 2017/2018 Alberta Community Partnership Agreement for grant funding to develop a Municipal Development Plan for the Summer Village of Kapasiwin. <b>CARRIED</b>
	82 - 18 (eSite Registration)	<b>MOVED</b> by Deputy Mayor McIvor to approve the organizational and training registration for the Inspections Group eSite to administer safety code permits for the Summer Village of Kapasiwin. <b>CARRIED</b>
	83-18 (SDAB Board Member Appointments)	<b>MOVED</b> by Councillor Kirby to appoint Don Dobing, Rainbow Williams, and John Roznicki as Board Members for the Summer Village of Kapaswin's Subdivision and Development Appeal Board as established in Bylaw No. 255-2018. <b>CARRIED</b>
	84-18 (SDAB Board Clerk Appointment)	<b>MOVED BY</b> Deputy Mayor McIvor to appoint Cathy McCartney as a Designated Officer of the Summer Village of Kapasiwin specifically for the purposes of carrying out her duties as Clerk for the Subdivision and Development Appeal Board as established in Bylaw No. 255-2018. <b>CARRIED</b>
	85-18 (SDAB Board and Clerk Fees)	<b>MOVED BY</b> Deputy Mayor McIvor to approve the following fees for services performed for the Summer Village of Kapasiwin's Subdivision and Development Appeal Board.  Board Members \$174.73 for Hearings under four (4) hours \$263.91 for Hearings over (4) hours or for each full day \$0.54 per km for travel  Clerk \$55 per hour \$0.54 per km for travel  <b>CARRIED</b>

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	86-18 (Signing Authorities, Deletion)	<b>MOVED</b> by Councillor Kirby that Council confirm that James Coghill be deleted as a signing authority for the Summer Village of Kapasiwin effective June 21, 2018, for all business matters including the execution of financial instruments and inquiries related to Alberta Treasury Branch (ATB) Financial account number 8989-219-7565097. <b>CARRIED</b>
<b>7. FINANCIAL</b>		
	86 - 18 (Accounts Payable)	<b>MOVED</b> by Deputy Mayor McIvor that the accounts payable and cheque listings for March, April and May 2018, including cheques No. 43 to 57 (ATB) and auto withdrawals, totaling \$1,753.07, \$7,371.49, and \$16,283.20 respectively, be accepted for information. <b>CARRIED</b>
	87 - 18 (Bank Reconciliation)	<b>MOVED</b> by Deputy Mayor McIvor that the March, April and May 2018 Bank Reconciliation be accepted for information. <b>CARRIED</b>
	88 - 18 (Balance Sheet)	<b>MOVED</b> by Councillor Kirby that the Income Statement, Expense Statement and Balance Sheet for March, April and May 2018 be accepted for information <b>CARRIED</b>
<b>8. COUNCIL REPORTS</b>		
	89 – 18 (Councillor Reports)	<b>MOVED</b> by Deputy Mayor McIvor that the Councillor Reports be accepted for information as verbally presented. <b>CARRIED</b>
<b>9. ADMINISTRATION /PUBLIC WORKS REPORTS</b>		
	90 – 18 (Admin/PW reports)	<b>MOVED</b> by Deputy Mayor McIvor that the Administration Report, as verbally presented, be accepted for information. <b>CARRIED</b>
<b>10. INFORMATION / CORRESPONDENCE</b>		
	91 – 18 (Accept the Correspondence for Information)	<b>MOVED</b> by Deputy Mayor McIvor that the following correspondence be accepted for information:  a) Hon. Shaye Anderson, Minister of Municipal Affairs – May 29, 2018 Regarding MSI Grant Funding Allocations in the amount of \$69,769 (MSI Capital), \$8,333 (BMTG Component), \$5,234 (MSI Operating) and \$5,552 (Gas Tax Fund).  b) Wabamun Watershed Management Council, - May 16, 2018, 2018 Regarding the Board Meeting Minutes held on May 16, 2018.

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		c) 2018 Tri-Municipal Mayors' Leadership Prayer Breakfast – June 15, 2018, Regarding date of event schedule for September 18, 2018 and invitation. <b>CARRIED</b>
<b>11.</b>	<b>CLOSED MEETING SESSION</b>	<u>No Closed Session Required</u>
<b>12.</b>	<b>NEXT MEETING</b>  (as Scheduled, #19-18)	Scheduled for Thursday June 21 <sup>st</sup> , 2018 – 6:30p.m. at Kapasiwin Village Hall
<b>13.</b>	<b>ADJOURNMENT</b>  92 – 18 (Adjournment of Meeting)	<b>MOVED</b> by Deputy Mayor McIvor that the June 21, 2018 Regular Council Meeting be adjourned at 7:52 pm.

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Mayor Tim Wiles

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Chief Administrative Officer Emily House