MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF KAPASIWIN, IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY AUGUST 30th 2016 AT 7:00 P.M. AT VILLAGE HALL.

	PRESENT	Mayor: James Coghill Deputy Mayor: Tim Wiles Councillor: John McIvor Administration: Dwight Moskalyk, CAO Absent: Public Works: Public at Large:
1.	**CALL TO ORDER**	Deputy Mayor Coghill called the meeting to order at 7:20 p.m.
2.	**AGENDA** 86 -16 (Agenda)	a) Tuesday August 30th 2016 2016 Regular Council Meeting **MOTION** by Deputy Mayor Wiles that the Tuesday August 30th 2016 Regular Council Meeting agenda be approved with the following addition: Action Item 6(h) – Ratification of Donation to Ironhead Junior Golf Event **CARRIED**
3.	**MINUTES** 87 - 16 (Confirmation of Minutes – Regular Meeting)	a) Monday July 11th 2016, 2016 Regular Council Meeting **MOTION** by Deputy Mayor Wiles that the minutes of the Monday July 11th 2016 regular meeting minutes be approved as presented. **CARRIED**
4.	**APPOINTMENTS**	a) N/A
5.	**BYLAWS**	a) N/A

6.	**BUSINESS**	a) ASVA 2016 Annual Conference and AGM – attached is an invitation to register to the 2016 Association of Summer Villages scheduled for October 21st and 22nd 2016 at the Executive Royal Hotel in Edmonton, AB. Cost of Registration is $190.00/person plus approved expenses, and extra meal tickets are $60.00/plate if Councillors wish to bring a guest to the supper. Registration deadline is now October 1st 2016 but the sooner we book the better for the planners (authorize the registration and attendance of Council and Administration at the 2016 ASVA Conference)
	88 - 16 (ASVA 2016 Registration – Authorize Attendance)	**MOTION** by Councillor McIvor that Council and Administration be authorized to attend the 2016 ASVA Conference in Edmonton on October 21st and 22nd at the listed registration cost of $190.00 per person. **CARRIED**
		b) 2016 AEMA Stakeholder Summit – attached is an invite to register for the 2016 Alberta Emergency Management Agency Summit. The event is being hosted at the Radisson Hotel in Edmonton on November 21st and 22nd 2016. No detail on registration price has been given; usually these events are free of charge *(authorize attendance, defer until additional information arrives or accept for information)*
	89 – 16 (2016 AEMA Summit)	**MOTION** by Mayor Coghill that Council accept the invitation to the 2016 AEMA Summit for information. **CARRIED**
		c) Banking Options, ATB Proposal – as follow-up from our last regular meeting, Administration has been in contact with ATB Financial. Attached is the proposal for banking services which has been offered by ATB through their Onoway branch. This proposal includes an operating account and online services. Switching services will make it much easier to update account details, signing authority and should reduce travel costs to make deposits; it would also gain the village access to the much more user friendly GIC account options offered by ATB which we need consider as a holding account for our various grant monies *(accept the proposal or accept for information)*
	90-16 (ATB Bank Proposal - Approve)	**MOTION** by Mayor Coghill that Council accept the proposal of ATB Financial to serve as the municipality's banking institution with the exception of the MasterCard and merchant services (which the municipality does not require) but including options for online tax payment, based on the recommendations of Administration expressed above including reduced travel costs related to deposits and more user friendly account management provisions related to changing signing authority and setting up/maintaining GICs.

		CARRIED
		d) Wabamun Watershed Management Council, request for donations 2016 – attached is a July 2016 update on the WWMC from member Neil Fleming. The letter also requests a continued sponsorship from the Summer Village of Kapasiwin amounting to $100.00 for the upcoming operating year (they run a July to June corporate year). We have supported them in the past *(approve the donation of $100.00 to the WWMC or accept for information)*
	91-16 (Wabamun Watershed Management Council)	**MOTION** by Councillor McIvor that council approve a donation of $100.00 to the Wabamun Watershed Management Council for their 2016-2017 Operating Year. **CARRIED**
		e) Parkland County, Watershed Management Land Use Plan – attached is notice of a couple open houses scheduled to discuss Parkland County's proposed Wabamun Lake Sub-Watershed Land Use Plan with lake residents and stakeholders. A hard-copy of the plan will be provided at the meeting and some key highlights of the project to date are attached in the agenda. The next scheduled open house is September 8th 2016 in Seba Beach at the Heritage Pavilion from 5:00pm to 8:00pm, not cost of attendance. I will also circulate the presentation from the previous open house for your consideration at the meeting; if you have any comments/concerns it would be worth attending to discuss with their planners *(authorize attendance of Council and/or Administration, submit a written comment, or accept for information)*
	92 -16 (Parkland Land Use Plan – September 8th 2016)	**MOTION** by Deputy Mayor Wiles that Council authorize the attendance of Councillor McIvor at the September 8th 2016 Parkland Land Use Plan Open House. **CARRIED**
		f) FRIAA FireSmart, Village Hazard and Risk Assessment – attached is the completed final draft of the Kapasiwin/Point Alison Hazard and Risk Assessment Report for Council's review. This report is the first step in development a mitigation strategy for your community. This report, barring any errors, should be approved as presented. Once approved you can decide on if you wish to have the ASVA coordinate an application for funds to cover the next step (building a mitigation strategy). If you wish to be included in the next round of FRIAA funding we need to send a letter to the ASVA on the matter before September 9th 2016.
	93-16 (FRIAA Reports)	**MOTION** by Deputy Mayor Wiles that Council approve the FRIAA wildfire assessment report as presented and further that

		Council authorize the Association of Summer Village of Alberta to make application for funds on Kapasiwin's behalf to begin the Mitigation Report. **CARRIED**
		g) Government of Alberta, MGA Review – attached is a July 27th 2016 letter updating councils some of the changes being proposed to the MGA. Also attached is a detailed discussion/survey on key changes being proposed to financial regulations, including three year operating budgets and five year capital budgets. If Council wishes to make comment on the survey we must do so before the deadline of September 30th 2016
	94 – 16 (MGA Review – Financial Changes Survey)	**MOTION** by Mayor Coghill that Council accept the Government of Alberta MGA Review Survey on Proposed Financial Regulation Changes for Information. **CARRIED**
		h) Donation to Ironhead Junior Golf Event 2016 – the village has made a payment through event supporter Bob Nimmons towards the 2016 junior golf event on the neighbouring Ironhead Golf Course. The total donation was $150.00 and we have received the supporting receipts to confirm the funds were given to the band. We just need to ratify this donation.
	95-16 (Ironhead Junior Golf Donation)	**MOTION** by Mayor Coghill that Council ratify the donation of $150.00 to the Ironhead Junior Golf Program 2016 through event supporter Bob Nimmons. **CARRIED**
7.	**FINANCIAL**	a) Accounts payable – July 2016 Cheque Listings Auto- Withdrawals totaling $10,499.77 b) Bank Reconciliation – July 2016 c) Income Statement, Expense Statement and Balance Sheet – July 2016 d) Grant Report – as of July 7th 2016
	96-16 (Financial Reports)	**MOTION** by Mayor Coghill that the financial reports be accepted for information. **CARRIED**
8.	**COUNCIL REPORTS**	Mayor Coghill Deputy Mayor Wiles Councillor McIvor

	97-16 (Council Reports)	**MOTION** by Councillor McIvor that the Council Reports be accepts for information. **CARRIED**
9.	**ADMINISTRATION /PUBLIC WORKS REPORTS** 98-16 (Bolt Security Cameras and Fortis Power Supply) 99 - 16 (Administration and Public Works Reports)	a) Administration Report b) Public Works Report **MOTION** by Mayor Coghill that Council approve the Bolt security camera installation with electricity provided directly from Fortis lines. **CARRIED** **MOTION** by Mayor Coghill that the Administration Reports be accepted for information as verbally presented by CAO Moskalyk.
10.	**INFORMATION / CORRESPONDENCE** 100-16 (Information and Correspondence)	**MOTION** by Councillor McIvor that the following items be accepted for information: a) Citizens of Patrol – attached is a volunteer recruitment bulletin for the local Citizens on Patrol initiative; interested parties should contact George or Wendy at the contact info provided. b) Gov't of Alberta, Municipal Affairs – July 6th 2016 letter confirming the 2015 Statement of Funding and Expenditures has been accepted by the Minister as submitted. A status of MSI project applications is also attached for information. c) Bolt Security Systems/Price's Alarms – June 23rd 2016 notice to stakeholders that Bolt and Price have merged into one entity effective July 1st 2016. **CARRIED**
11.	**IN CAMERA** 101-16 (In Camera) 102-16 (Out of Camera)	In Camera Session – Land **MOTION** by Mayor Coghill that pursuant to section 197(2) of the Municipal Government Act, Council Move In Camera at 8:35 p.m. **CARRIED** Out of Camera **MOTION** by Mayor Coghill that pursuant to section 197(2) of the Municipal Government Act, Council Move Out of Camera at 8:45 p.m **CARRIED**

12.	**NEXT MEETING** 103-16 (Next Meeting Date)	a) - Schedule next council meeting: **MOTION** by Deputy Mayor Wiles that the next meeting be at the call of the Mayor. **CARRIED**
13.	**ADJOURNMENT**	Mayor Coghill declared the meeting adjourned at 9:45 p.m..

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Mayor

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CAO

Next Meetings:
-ASVA – October 21st -22nd 2016