MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF KAPASIWIN, IN THE PROVINCE OF ALBERTA, HELD ON THURSDAY, NOVEMBER 25, 2021 AT 6:30 PM HELD VIA TELE/VIDEO CONFERENCE.

| | | |
|---|---|---|
| | **PRESENT** | Mayor: Tim Wiles<br>Deputy Mayor: John McIvor<br>Councillor: Tim Kirby<br><br>Administration: Emily House, CAO<br><br>Public Works: None<br><br>There was one member of the public present. |
| 1. | **CALL TO ORDER** | Mayor Wiles called the November 25, 2021 Regular Council Meeting to order at 6:30p.m. |
| 2. | **AGENDA** | |
| | Motion 073-21 (Agenda) | **MOVED** by Deputy Mayor McIvor that the November 25, 2021 Regular Council Meeting Agenda be approved as presented.<br>**CARRIED** |
| 3. | **MINUTES** | |
| | Motion 074-21 (Confirmation of Minutes – Organizational Meeting – August 21, 2021) | **MOVED** by Deputy Mayor McIvor that the minutes of the August 21, 2021 Organizational Meeting be approved as presented.<br>**CARRIED** |
| | Motion 075-21 (Confirmation of Minutes – Regular Council Meeting – August 21, 2021) | **MOVED** by Councillor Kirby that the minutes of the August 21, 2021 Regular Council Meeting be approved as presented.<br>**CARRIED** |
| 4. | **APPOINTMENTS** | **None** |
| 5. | **BYLAWS** | |
| | 5.1 Motion 076-21 (1st Reading – Bylaw No. 272-2021) | MOVED by Councillor Kirby to give first reading of Bylaw No. 272-2021 Municipal Emergency Management Bylaw for the Summer Village of Kapasiwin.<br>**CARRIED** |
| | Motion 077-21 (2nd Reading – Bylaw No. 272-2021) | MOVED by Deputy Mayor McIvor to give second reading of Bylaw No. 272-2021 Municipal Emergency Management Bylaw for the Summer Village of Kapasiwin.<br>**CARRIED** |
| | Motion 078-21 (Unanimous Consent – Bylaw No. 272-2021) | MOVED by Councillor Kirby to give unanimous consent to proceed to the third and final reading of Bylaw No. 272-2021 Municipal Emergency Management Bylaw for the Summer Village of Kapasiwin.<br>**UNANIMOUS CARRIED** |
| | Motion 079-21 (3rd Reading – Bylaw No. 272-2021) | MOVED by Deputy Mayor McIvor to give third and final reading of Bylaw No. 272-2021 Municipal Emergency Management Bylaw for the Summer Village of Kapasiwin and that it be declared passed.<br>**CARRIED** |

| | | |
|---|---|---|
| **6.** | **BUSINESS** | |
| | 6.1 Motion 080-21 (2022 Preliminary Budget and 5-Year Capital and Operating Plan) | MOVED by Councillor Kirby to accept the 2022 Preliminary Budget for the purpose to authorize spending staring January 1, 2022 and the 5-Year Capital and Operating Plan. **CARRIED** |
| | 6.2 Motion 081-21 (Fortis Franchise Rate) | MOVED by Deputy Mayor McIvor to approve a 0% Franchise Fee Rider for the Summer Village of Kapasiwin for 2022. **CARRIED** |
| | 6.3 Motion 082-21 (Safety Codes Audit) | MOVED by Deputy Mayor McIvor to accept the Safety Codes Audit, as presented, for information purposes. **CARRIED** |
| | 6.4 Motion 083-21 (CRASC Member Memorandum of Agreement) | MOVED by Councillor Kirby to accept and ratify the Capital Regiona Assessment Services Memorandum of Agreement for 2022 to 2024. **CARRIED** |
| | | |
| **7.** | **FINANCIAL** | |
| | Motion 084-21 (Bank Reconciliations and Statements – July, August, September, and October 2021) | **MOVED** by Councillor Kirby that the July, August, September and October 2021 Bank Reconciliations and Bank Statements be accepted as information. **CARRIED** |
| | Motion 085-21 (Management Financial Reports – July, August, September, and October 2021) | **MOVED** by Councillor Kirby that the July, August, September, October 2021 Management Reports, including the following accounts payable:<br>- July 2021 – cheques and auto withdrawals totalling $4,976.53<br>- August 2021 - cheques and auto withdrawals totalling $21,014.91<br>- September 2021 - cheques and auto withdrawals totalling $7,262.09<br>- October 2021 - cheques and auto withdrawals totalling $20,757.25<br>**CARRIED** |
| | | |
| **8.** | **REPORT FROM COUNCIL** | |
| | Motion 086-21 (Council Reports) | **MOVED** by Councillor Kirby that the Council Reports, as verbally presented, be accepted for information. **CARRIED** |
| | | |
| **9.** | **ADMINISTRATION REPORT** | |
| | Motion 087-21 (Admin/PW reports) | **MOVED** by Deputy Mayor McIvor that the Administration Report, as verbally presented, be accepted for information. **CARRIED** |
| | | |
| **10.** | **INFORMATION / CORRESPONDENCE** | |
| | Motion 088-21 (Accept Correspondence) | **MOVED** by Deputy Mayor McIvor that accept and file the following correspondence: |

| | | |
|---|---|---|
| | | • Alberta Municipal Affairs, Re: 2020 Red Tape Reduction Report<br>• Alberta Municipal Affairs, Re: 2020 Financial Indicators<br>• FortisAlberta, Re: 2022 Distribution Fee<br>• Alberta Municipal Affairs, Re: 2022/2023 Projected MSI Allocations<br>• AUMA, Re: Overview of AUMA<br>**CARRIED** |
| | | |
| **11.** | **CLOSED MEETING SESSION** | |
| | Motion 089-21<br>(Close Meeting to Public) | **MOVED** BY Councillor Kirby that Council close the meeting to the public for Agenda Item No. 11.1 Legal – Encroachment Issue – Lot 11, Block A, Plan 5674HW as per FOIP Section 24 at 9:20pm.<br>**CARRIED** |
| | | Present: Mayor Wiles, Deputy Mayor McIvor, Councillor Kirby and CAO Emily House |
| | Motion 090-21<br>(Open Meeting to Public) | **MOVED** BY Deputy Mayor McIvor that Council open the meeting to the public at 9:43pm.<br>**CARRIED** |
| | | No motions arose from the Closed Session. |
| | | |
| **12.** | **NEXT MEETING** | |
| | Motion 091-21<br>(Next Meeting Date) | **MOVED** by Councillor Kirby that Council schedule the next Regular Council Meeting for January 20, 2022.<br>**CARRIED** |
| | | |
| **13.** | **ADJOURNMENT** | |
| | Motion 092-21<br>(Adjournment of Meeting) | **MOVED** by Deputy Mayor McIvor that the November 25, 2021 Regular Council Meeting by adjourned at 9:45pm.<br>**CARRIED** |

Mayor

Chief Administrative Officer