MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF KAPASIWIN, IN THE PROVINCE OF ALBERTA, HELD ON THURSDAY, OCTOBER 25, 2019 AT 4:30 PM. AT THE VILLAGE OF SPRING LAKE COUNCIL CHAMBERS

	PRESENT	Mayor: Tim Wiles via teleconference Deputy Mayor: John McIvor Councillor: Tim Kirby via teleconference Administration: Emily House, CAO Public Works: None No of the Public were present.
1.	**CALL TO ORDER**	Mayor Wiles called the meeting to order at 4:36p.m.
2.	**AGENDA** 079-19 (Agenda)	**MOVED** by Deputy Mayor McIvor that the October 25, 2019 Regular Council Meeting Agenda be approved as presented: **CARRIED**
3.	**MINUTES** 080-19 (Confirmation of Minutes – Organizational Council Meeting – August 15, 2019) 081-19 (Confirmation of Minutes – Regular Council Meeting – August 15, 2019) 082-19 (Confirmation of Minutes – Special Council Meeting – October 11, 2019)	**MOVED** by Deputy Mayor McIvor that the minutes of the August 15, 2019 Organizational Council Meeting be approved as presented. **CARRIED** **MOVED** by Councillor Kirby that the minutes of the August 15, 2019 Regular Council Meeting be approved as presented. **CARRIED** **MOVED** by Deputy Mayor McIvor that the minutes of the October 11, 2019 Special Council Meeting be approved as presented. **CARRIED**
4.	**APPOINTMENTS**	None
5.	**BYLAWS** 083-19 (Bylaw No. 258-2019 – Responsible Pet Ownership Bylaw Submissions) 084-19 (Bylaw No. 258-2019 – Responsible Pet Ownership Bylaw Amendments) 085-19 (Intermunicipal Collaborative Framework Amendment)	MOVED BY Councillor Kirby to accept the two submissions from residents as information. **CARRIED** MOVED BY Deputy Mayor McIvor to direct Administration to make the amendments as verbally discussed to Bylaw No. 258-2019. **CARRIED** MOVED BY Deputy Mayor McIvor to approve the addition of Libraries, Seniors Lodging and Recreational Services to the list of in-scope services to be considered in the agreement for potential joint-costing sharing or management. **CARRIED**

UNAPPROVED

	086-19 (Bylaw No. 261-2019 – Intermunicipal Collaborative Framework 1st Reading)	MOVED BY Councillor Kirby that first reading to Bylaw No. 261-2019, a bylaw for the purpose of adopting an Intermunicipal Collaborative Framework between the Summer Village of Kapasiwin and Parkland County. **CARRIED**
6.	**BUSINESS**	
	087-19 (Fire Services)	MOVED BY Deputy Mayor McIvor to direct Administration to enter discussions and negotiations with appropriate parties that can provide fire protection services and emergency management to Kapasiwin. **CARRIED**
	088-19 (Fortis Alberta Fee)	MOVED BY Deputy Mayor McIvor to not implement a Fortis Alberta Franchise Fee for 2020. **CARRIED**
7.	**FINANCIAL**	
	089-19 (Accounts Payable)	**MOVED** by Councillor Kirby that the accounts payable and cheque listings for July 2019 including cheque numbers 126 to 130 and auto withdrawals totaling $10,565.60 and August 2019 including cheques numbers 131 to 135 and auto withdrawals totaling $7,547.46, be accepted as information **CARRIED**
	090-19 (Bank Reconciliation)	**MOVED** by Councillor Kirby that the July and August 2019 Bank Reconciliation be accepted for information. **CARRIED**
	091-19 (Balance Sheet, Income Statement, Expense Statement)	**MOVED** by Councillor Kirby that the Income Statement, Expense Statement and Balance Sheets for July and August 2019 be accepted for information. **CARRIED**
8.	**REPORT FROM COUNCIL**	
	092-19 (Reports from Council)	**MOVED** by Deputy Mayor McIvor that Council Report, as verbally presented, be accepted as information. **CARRIED**
9.	**ADMINISTRATION REPORT**	
	093-19 (Admin/PW reports)	**MOVED** by Deputy Mayor McIvor that the Administration Report, as verbally presented, be accepted for information. **CARRIED**

UNADOPTED

10.	**INFORMATION / CORRESPONDENCE** 094-19 (Information/Correspondence)	**MOVED** by Councillor Kirby to accept the following as information: a) Alberta Municipal Affairs, Re: 2019 MSI Funding b) TransAlta, Re: Coal-to-Gas Conversions Project c) North Saskatchewan Watershed Alliance, Re: Annual Report d) TransAlta, Re: Repowering Projects e) Alberta Municipal Affairs, Re: Municipal Indicators f) AUMA, Re: AUMA Convention **CARRIED**
11.	**CLOSED MEETING SESSION** 095-19 (Close Meeting to Public)	**MOVED** by Deputy Mayor McIvor that Council close the meeting to the public for Agenda Item No. 11a Legal – Footpath Easement as per Section 17, FOIP and Agenda Item No. 11b Animal Control Proposal as per Section 24, FOIP and Agenda Item No. 11c Proposed Plans, Projects and Policies as per Section 24(1), FOIP at 6:20pm. **CARRIED** In Attendance: Mayor Wiles, Deputy Mayor McIvor, Councillor Kirby and Administrator House.
	096-19 (Open Meeting to Public)	**MOVED** by Deputy Mayor that Council open the meeting to the public 6:50pm. **CARRIED**
	097-19 (Letters to Residents – Restricting Access to Pathway)	**MOVED** by Councillor Kirby to direct Administration to write and mail a letter to any resident of the Summer Village of Kapasiwin regarding restricting access to pathway. **CARRIED**
	098-19 (Bylaw Enforcement Contract)	**MOVED** by Deputy Mayor McIvor to direct Administration to negotiate a contract for Bylaw Enforcement Services and bring back to Council for approval. **CARRIED**
	099-19 (Bylaw Enforcement Officer Bylaw Draft)	**MOVED** by Councillor Kirby to direct Administration to draft a Bylaw Enforcement Officer Bylaw. **CARRIED**
12.	**NEXT MEETING** 100-19 (Next Meetings)	**MOVED** by Councillor Kirby to schedule the next Regular Council Meetings for November 21, 2019 and December 5, 2019. **CARRIED**

UNADOPTED

13.	**ADJOURNMENT** 101-19 (Adjournment of Meeting)	**MOVED** by Deputy Mayor McIvor that the October 25, 2019 Regular Council Meeting by adjourned at 6:56pm. **CARRIED**

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Mayor

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Chief Administrative Officer

UNADOPTED