MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF KAPASIWIN, IN THE PROVINCE OF ALBERTA, HELD ON FRIDAY JANUARY 5TH 2018 AT 4:30 PM. AT THE TOWN OF ONOWAY.

	PRESENT	Mayor: Tim Wiles (via Telephone) Deputy Mayor: John McIvor (via Telephone) Councillor: Tim Kirby (via Telephone) Administration: Dwight Moskalyk, CAO Absent: Public Works: Public at Large:
1.	**CALL TO ORDER**	Mayor Wiles called the meeting to order at 4:30 p.m.
2.	**AGENDA** 1 - 18 (Agenda)	**MOVED** by Deputy Mayor McIvor that the Friday January 5th 2018 Regular Council Meeting agenda be approved with the following amendment: Item 5(a) – replace the circulated draft Fire Bylaw 2018-1 with the modified Association of Summer Villages (ASVA) version – also labeled 2018-1 Fire Services Bylaw - as provided at meeting time.. **CARRIED**
3.	**MINUTES** 2 - 18 (Confirmation of Minutes – Regular Meeting)	**MOVED** by Deputy Mayor McIvor that the minutes of the Tuesday October 24th 2017 regular council meeting be approved as presented. **CARRIED**
4.	**APPOINTMENTS**	N/A
5.	**BYLAWS** 3 – 18 (Fire Services Bylaw 2018-1 (ASVA Version)	**MOVED** by Councillor Kirby that administration bring back an amended version of bylaw 2018-1, a Fire Services Bylaw, to the next meeting with attention to modifying sections 3, 4 10, 11, and 14 – as discussed AND THAT administration reintroduce the concept of a mailout re: fire insurance coverage in coordination of final approval of a fire services bylaw. **CARRIED**

6.	**BUSINESS**	
	4 – 18 (Draft Reserve Policy 2017 -1)	**MOVED** by Deputy Mayor McIvor that the existing tax stabilization and accumulated surplus operating reserves be collapsed into one operating reserve and that the capital reserve remain a separate reserve account AND THAT administration bring back a draft reserve policy reflecting this new structure for discussion at a future meeting. **CARRIED**
	5 – 18 (Modified Municipal Government Act Compliance Strategies)	**MOVED** by Deputy Mayor McIvor that the discussion on changes to the Modernized Municipal Government Act and strategies for bring the Summer Village of Kapasiwin into compliance on schedule be accepted for information. **CARRIED**
	6 – 18 Security Camera/ Break-In Reporting)	**MOVED** by Councillor Kirby that Council accept the discussion on the security cameras and break-in reporting AND THAT Mayor Wiles be authorized to reach out to Derek Onysko to discuss availability of status reports on reported crimes in the area. **CARRIED**
	7 – 18 (Weed Control Discussion)	**MOVED** by Councillor Kirby that council accept the discussion on weed control responsibilities of Alberta municipalities for information. **CARRIED**
	8 – 18 (Development Enforcement Discussion)	**MOVED** by Deputy Mayor McIvor that council instruct administration to send a letter to the property owners of Lot 7, Block 1, Plan 5674HW informing them that their development permit has expired and requesting an action plan, in writing, for the completion of the outstanding requirements of that permit within a timely manner. **CARRIED**
	9 – 18 (Council Objectives)	**MOVED** by Councillor Kirby that the discussion on council objectives for the current term be accepted for information. **CARRIED**
	10 – 18 (Administration Contract – Notice of Termination)	**MOVED** by Deputy Mayor McIvor that council accept the November 14th 2017 Notice of Termination of Administration Contract from Wildwillow Enterprises Inc. AND THAT Mayor Wiles be authorized to continue negotiations of administrative matters with Wendy Wildman of Wildwillow Enterprises Inc. **CARRIED**
7.	**FINANCIAL** 11 - 18 (Accounts Payable)	**MOVED** by Councillor Kirby that the accounts payable and cheque listings for September and October 2017, including cheques #897(BMO) and #1-#13 (ATB) and auto withdrawals, totaling $1,347.19 and $12,560.52 respectively, be accepted for information. **CARRIED**
	12 - 18 (Bank Reconciliation)	**MOVED** by Councillor Kirby that the September and October 2017 Bank Reconciliation be accepted for information.

		CARRIED
	13 – 18 (Balance Sheet)	**MOVED** by Councillor Kirby that the Income, Expense and Balance Sheet for September and October be accepted for information. **CARRIED**
	14 – 18 (Grant Report)	**MOVED** by Councillor Kirby that the Grant Report as of December 31st 2017 be accepted as presented. **CARRIED**
8.	**COUNCIL REPORTS** 15 – 18 (Councillor Reports)	**MOVED** by Councillor Kirby that the Councillor Reports be accepted for information as presented. **CARRIED**
9.	**ADMINISTRATION /PUBLIC WORKS REPORTS** 16 – 18 (Admin/PW reports)	**MOVED** by Deputy Mayor McIvor that the Administration Report, as verbally presented, be accepted for information. **CARRIED**
10.	**INFORMATION / CORRESPONDENCE** 17 – 18 (Accept the Correspondence for Information)	**MOVED** by Deputy Mayor McIvor that the following correspondence be accepted for information: a) Beverly Smith – Executive Director of ASVA/Gov't of Alberta – attached is a December 19th 2017 email update on ASVA resolution 2017-03 including a reply from Minister Phillips, Alberta Environment and Parks. b) Gov't of Alberta, Municipal Affairs – November 22nd 2017 letter confirming acceptance of the amended video monitoring System grant application to a total amount of $75,000.00 c) YRL Board Highlights – November 2017 Executive Committee Highlights. d) Parkland County – 2017 Parkland Communicator Report. **CARRIED**
11.	**IN CAMERA**	In Camera Session – N/A

12.	**NEXT MEETING** 18 - 18 (Next meeting dates)	**MOVED** by Councillor Kirby that the next regular council meetings be tentatively scheduled for: February 15th 2018, 6:30pm – Onoway April 12th 2018, 6:30pm – Onoway April 26th 2018, 6:30pm – Onoway June 21st 2018, 6:30pm – Kapasiwin Hall July 21st 2018, 10:00am – Kapasiwin Hall(AIM) August 23rd 2018, 6:30pm – Kapasiwin Hall October 11th 2018, 6:30pm – Onoway December 13th 2018, 6:30pm - Onoway **CARRIED**
13.	**ADJOURNMENT**	Mayor Wiles declared the meeting adjourned at 6:00 p.m.

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Mayor Tim Wiles

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Chief Administrative Officer Dwight Moskalyk