

MINUTES OF THE REGULAR MEETING OF COUNCIL OF THE SUMMER VILLAGE OF KAPASIWIN,  
IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, APRIL 24, 2019 AT 6:30 PM. AT THE  
VILLAGE OF SPRING LAKE COUNCIL CHAMBERS

	<b>PRESENT</b>	Mayor: Tim Wiles Deputy Mayor: John McIvor Councillor: Tim Kirby via teleconference  Administration: Emily House, CAO  Public Works: None
<b>1.</b>	<b>CALL TO ORDER</b>	Mayor Wiles called the meeting to order at 6:34 p.m.
<b>2.</b>	<b>AGENDA</b>  001-19 (Agenda)	<b>MOVED</b> by Councillor Kirby that the April 24, 2019 Regular Council Meeting Agenda be approved as presented. <b>CARRIED</b>
<b>3.</b>	<b>MINUTES</b>  002-19 (Confirmation of Minutes – Regular Council Meeting – December 13, 2018)	<b>MOVED</b> by Deputy Mayor McIvor that the minutes of the December 13, 2018 Regular Council Meeting be approved as presented. <b>CARRIED</b>
<b>4.</b>	<b>APPOINTMENTS</b>	None
<b>5.</b>	<b>BYLAWS</b>  003-19 (Bylaw No. 257-2019 – CAO Bylaw – 1 <sup>st</sup> Reading)  004-19 (Bylaw No. 257-2019 – CAO Bylaw – 2 <sup>nd</sup> Reading)  005-19 (Bylaw No. 257-2019 – CAO Bylaw – Unanimous Consent)  006-19 (Bylaw No. 257-2019 – CAO Bylaw – 3 <sup>rd</sup> and Final Reading)  007-19 (Bylaw No. 258-2019 – Responsible Pet Ownership Bylaw – 1 <sup>st</sup> Reading)	<b>MOVED BY</b> Councillor Kirby to give first reading of Bylaw No. 257-2019 known as the Chief Administrator Bylaw. <b>CARRIED</b>  <b>MOVED BY</b> Deputy Mayor McIvor to give second reading of Bylaw No. 257-2019. <b>CARRIED</b>  <b>MOVED BY</b> Councillor Kirby that Council give unanimous consent to proceed to third and final reading of Bylaw No. 257-2019. <b>CARRIED</b>  <b>MOVED BY</b> Deputy Mayor McIvor to give third and final reading of Bylaw No. 257-2019. <b>CARRIED</b>  <b>MOVED BY</b> Deputy Mayor McIvor to give first reading of Bylaw No. 258-2019 known as the Responsible Pet Ownership Bylaw. <b>CARRIED</b>

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<p><b>6. BUSINESS</b></p>	<p>008-19 (2018 Audited Financial Statements)</p> <p>009-19 (2019 Municipal Budget)</p> <p>010-19 (Intermunicipal Development Plan)</p> <p>Declaration of Conflict of Interest</p> <p>011-19 (Inspections Group Service Agreement Amendment)</p> <p>012-19 (MSI Amending Agreement)</p> <p>013-19 (Savings Account - ATB)</p> <p>014-19 (Investments - BMO)</p>	<p><b>MOVED</b> by Deputy Mayor McIvor to carry this item forward to the April 25, 2019 Special Council Meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor McIvor to approve the 2019 Summer Village of Kapasiwin Budget with amendments as discussed.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Councillor Kirby excused himself from the meeting at 8:16pm.</p> <p>Councillor Kirby rejoined the meeting at 8:44pm.</p> <p><b>MOVED</b> by Deputy Mayor McIvor that the exemption of completing the Summer Village of Kapasiwin/Parkland County Intermunicipal Development Plan be approved in accordance with Ministerial Order No. MSL: 047/18.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Mayor Wiles excuse himself from the Council Meeting for the Inspections Group Service Agreement Amendment Agenda Item at 9:45pm due to a conflict of Interest. Deputy Mayor McIvor commenced chairing the Regular Council Meeting.</p> <p><b>MOVED</b> by Councillor Kirby that that Council approve a five year service agreement amendment with the Inspections Group.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Mayor Wiles returned to the Regular Council Meeting at 9:46pm and chaired the rest of the meeting.</p> <p><b>MOVED</b> by Deputy Mayor McIvor that Council approve the Municipal Sustainability Initiative (MSI) Amending Agreement.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor McIvor that Council approve opening a Savings Account with the Alberta Treasury Branch.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor McIvor that Council approve changing the signing authorities of the investments currently held with the Bank of Montreal to Tim Wiles, John McIvor, Tim Kirby and Emily House and to close and more the investments held with the Bank of Montreal to the Savings Account with Alberta Treasury Branch.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p><b>7. FINANCIAL</b></p>		

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	015-19 (Accounts Payable)	<b>MOVED</b> by Deputy Mayor McIvor that the accounts payable and cheque listings as follows be accepted for information: November 2018: Auto Withdrawals totaling 41,184.03; December 2018: Cheque No. 90 to 96 and No. 103 to 106 and auto withdrawals totaling \$44,647.96; January 2019: none February 2019: Cheque No. 97 to 99 and No. 100 to 102 and auto withdrawals totaling \$4,605.84; and March 2019: Cheque No. 107 to 109 and auto withdrawals totaling \$21,831.35. <b>CARRIED</b>
	016-19 (Bank Reconciliation)	<b>MOVED</b> by Councillor Kirby that the November and December 2018 and January, February and March 2019 Bank Reconciliations be accepted for information. <b>CARRIED</b>
	017-19 (Balance Sheet, Income Statement, Expense Statement)	<b>MOVED</b> by Deputy Mayor McIvor that the Income Statement, Expense Statement and Balance Sheets for November and December 2018 and January, February and March 2019 be accepted for information. <b>CARRIED</b>
<b>8.</b>	<b>REPORT FROM COUNCIL</b>	
	018-19 (Council reports)	<b>MOVED</b> by Deputy Mayor McIvor that the Council Reports, as verbally presented, be accepted for information. <b>CARRIED</b>
<b>9.</b>	<b>ADMINISTRATION /PUBLIC WORKS REPORTS</b>	
	019-19 (Admin/PW reports)	<b>MOVED</b> by Deputy Mayor McIvor that the Administration Report, as verbally presented, be accepted for information. <b>CARRIED</b>
<b>10.</b>	<b>INFORMATION / CORRESPONDENCE</b>	
	020-19 (Accept the Correspondence for Information)	<b>MOVED</b> by Deputy Mayor McIvor that the following correspondence be accepted for information:  a) Alberta Municipal Affairs, Re: MSI Operating Plan Approval b) WILD Inter Lake District, Re: 2019 Budget c) Transalta, Re: Coal to Gas Conversion Project d) Yellowhead Regional Library, Re: February Executive Committee Highlights e) Yellowhead Regional Library, Re: March Get on Board

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		f) Yellowhead Regional Library, Re: April Executive Committee Highlights <b>CARRIED</b>
<b>11. CLOSED MEETING SESSION</b>		
021-19 (Close meeting to Public)		<b>MOVED</b> by Councillor Kirby that Council close the meeting to the public for Agenda Item No. 11a Legal – Footpath Easement as per Section 27, FOIP at 10:25pm <b>CARRIED</b>
022-19 (Open meeting to Public)		Mayor Tim Wiles, Deputy Mayor John McIvor, Councillor Kirby and CAO Emily House were in attendance. <b>MOVED</b> by Deputy Mayor McIvor that Council open the meeting to the public at 10:27pm. <b>CARRIED</b>
<b>12. NEXT MEETING</b>		
023-19 (Next Meeting)		<b>MOVED</b> by Councillor Kirby to schedule the Regular Council Meeting and Annual Information Meeting as follows:  May 16, 2019 at 6:30pm – Regular Council Meeting July 11, 2019 at 6:30pm – Regular Council Meeting July 20, 2019 at 10:30am – Annual Information Meeting August 15, 2019 at 6:30pm – Organizational Meeting and Regular Council Meeting <b>CARRIED</b>
<b>13. ADJOURNMENT</b>		
024-19 (Adjournment of Meeting)		<b>MOVED</b> by Councillor Kirby that the April 24, 2019 Regular Council Meeting be adjourned at 10:35pm.

\_\_\_\_\_  
Mayor Tim Wiles

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Chief Administrative Officer Emily House